

## **FACILITIES USE FOR NON-CHURCH FUNCTIONS**

- 1. The primary use of the church facilities for worship, Christian education and related activities.**
- 2. Under certain circumstances the facilities may be used by individuals or organizations other than the church.**
- 3. A request for ongoing scheduled usage by groups or individuals outside the church shall be reviewed by the church staff. If it is approved, an agreement shall be signed between Calvary Christian Fellowship and the interested party(ies).**
- 4. For an individual or group wanting to use the facility for a one- time event the following procedures are to be followed:**
  - A) Inquire at the church office to reserve the desired date/time.**
  - B) Fill out the facility use form and return it to the office with a \$50 usage/cleaning fee. In some situations, the church may ask for a larger fee based on the amount of usage and the cleaning necessary after the event is over.**
  - C) Everything in the church facility must be returned to the way it was found prior to use.**